

DAILY EXCAVATION INSPECTION
10/05/2026 — Sample Project

Date of observation	10/05/2026	Project	Sample Project
Report written by	Sample Utility Co.	Location	Trench, MH 101 to MH 102
Inspection made	Daily inspection	Soil classification	Type B
Protective system	Trench box / shield	Depth	8 ft
Width	4 ft		

Inspection

Inspection checklist

- Protective system in place and undamaged — OK
- Spoil pile and equipment kept back at least 2 ft from the edge — OK
- Ladder, ramp, or steps within 25 ft of workers — OK
- No water accumulating in the excavation — NEEDS ATTENTION
- Underground utilities located, marked, and supported — OK

Notes

Example sheet rendered from sample data. A real sheet prints every recorded answer — a line marked "needs attention" always carries the filer's note describing what was seen.

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